

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

Tel: (705) 785-3479

Fax: (705) 785-3135

email: plumtwsp@onlink.net

Minutes August 19, 2020

Regular COUNCIL MEETING

Electronic Meeting

Call to Order Regular Council Meeting: 6:00 pm

Present: Mayor~Beth West, Councillors: Mike Jones, Keith Hoback, Boris Koehler

Staff: Clerk~Vicky Goertzen-Cooke, Planner~Chris Jones, RWF~Kelly Belisle-Greer

Observers: Chris McMillan, Elaine Ho, Garnet Greenwood, Todd Stencill

Committee of Adjustment- Planning Meeting:

1. Zoning Amendment - David Bowman-proposed wood industrial business on #209 5th Concession Road

Mayor B. West read the following:

This is a Public Meeting under Section 34 of the Planning Act for a Zoning By-law Amendment. The purpose of the proposed zoning amendment is to zone lands located in Part Lot 6NPT, Concession 4 located at #209 Concession Road 5 to allow for the construction of an industrial workshop having a total floor area of 261 m².

The Township is conducting this meeting through virtual means. If you wish to speak during the meeting please raise a hand or use the features available through the zoom platform to alert the Chair.

It is noted that in order to appeal any decision of Council to the Local Planning Appeals Tribunal, the appellant must have outlined comments or concerns at the public meeting or submitted comments and concerns to Council in writing.

Clerk V. Goertzen-Cooke noted that notice of this Public Meeting was given by circulating a notice of public meeting to all persons and public bodies as prescribed under the Ontario Planning Act Regulation 545/06. As of 4:30 today, the Municipality has received no written submissions.

Planner C. Jones reviewed his submitted Planning Report and recommendations.

Observers were asked if they wished to provide submissions with respect to the proposed Zoning Amendment – no verbal submissions.

a. Zoning By-Law Amendment (#33)

Resln # 2020-174

Mike Jones

Boris Koehler

WHEREAS David Bowman (#290 - 5th Concession Road) has submitted an application for a Zoning Amendment to change the zoning of lands located in Part of Lot 6NPT, Concession 4, in the Township of Plummer Additional from the Rural (R) Zone to the Rural Industrial Exception (GM-2) Zone as shown on Schedule A-1 attached hereto to allow for an industrial workshop specializing in the manufacturing of prefabricated buildings such as garden sheds and saunas on a floor area of 261m², and;
WHEREAS the Township Planner Chris Jones has reviewed the application and has made recommendations;
BE IT RESOLVED THAT this Council gives three readings and approves by-law 2020-33 being a By-law to amend By-law No. 2013-13, as amended, the Zoning By-law for the Township of Plummer Additional with

respect to lands located in Part of Lot 6NPT, Concession 4 in the Township of Plummer Additional. CARRIED

2. Close COA Meeting

Resln # 2020-175 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment Meeting. CARRIED

1. ADDENDUM TO THE AGENDA – n/a
2. DECLARATION OF PECUNIARY INTEREST – none noted
3. Municipal Staff Report – Roads

a) Roads Working Foreperson Report

i. July 8 – Aug 8 reviewed

b) Powerline Connection Plan, Copper Bay Rd – Pantou, Ernie

Resln # 2020-176 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the powerline connection plan as submitted by Algoma Power on behalf of Ernie Pantou on 484 Copper Bay Road providing the pole is placed 5 feet from the back slope of the ditch/road allowance. CARRIED

c) Powerline Connection Plan, Lot 500 Caribou Rd – Warwick, Kelly & Ken

Resln # 2020-177 Keith Hoback Boris Koehler

BE IT RESOLVED THAT this Council approves the powerline pole connection plan as submitted by Algoma Power on behalf of Ken & Kelly Warwick on lot 500 Caribou Road providing the underground line is placed 5 or more feet from the back slope of the ditch/road allowance. CARRIED

K. Belisle-Greer noted that Algoma Power will have adequate markers to indicate the underground lines.

V. Goertzen-Cooke noted that Onecall is to be contacted by anyone who digs (on private or public property) for locates.

d) East Line and Plummer Road Culvert Projects – Tulloch Engineering recommendation (see also by-laws) – Karhi Construction was the lowest bid

e) Tulloch Engineering – Clark's Bridge Inspection-estimates - reviewed

f) Kresin Engineering – Bi-annual Bridge-Culvert Inspection - reviewed

g) Acton Contracting – tile drainage request – 844 East Line

Resln # 2020-178 Boris Koehler Keith Hoback

WHEREAS Darnell Nuhn of 844 East Line Road has requested to have his tile drainage project drain towards and into the Township ditches on the south side of his property, and;

WHEREAS the Road's Working Foreperson, Kelly Belisle-Greer has inspected the site and recommends that if the drainage causes new flooding in the area that the landowner agrees to be responsible for repairs to the roadway.

BE IT RESOLVED THAT this Council approves the drainage plan. CARRIED

h) Hoath Street – turnaround

Resln # 2020-179 Mike Jones Keith Hoback

WHEREAS the Roads Working Foreperson, Kelly Belisle-Greer has recommended acquiring a formal turnaround at the end of Hoath Street;

BE IT RESOLVED THAT this Council authorizes staff to investigate the possibility. CARRIED

- RWf to get estimates for 2021

Other: McLeod Road bridge project (MTO project) is nearing completion.

4. PUBLIC PRESENTATIONS: 6:37 pm

HNCEA Interns Aaron Millette and Emilie Currie

- o Project updates: July 30, 2020 & Aug 6, 2020 Reports

E. Currie and A. Millette gave a Powerpoint presentation overview of the HNCEA and it's mandate.

Under the Community Investment Initiative for Northern Ontario (FedNor Fund), HNCEA was able to hire 2 Economic Development Officers (EDOs) for 12 months to focus on regional economic development via the following work plan items;

- a) Assist with implementing business opportunities in the agriculture sector as identified by the
 - b) sector group.
 - c) Assist in initiating business and product development activities in the tourism sector
 - d) Work with interested parties to examine and implement opportunities in transportation
 - e) Developing and implementing a community investment readiness plan and attraction strategy
 - f) including a website and business directory
 - g) Carrying out business succession planning activities to bridge the transition of ownership and
 - h) sustain existing companies
 - i) Explore the feasibility of a business model to support a regional resource centre
 - j) Working closely with AWIC, identify workforce needs and implement workforce retention and
 - k) attraction strategy
 - l) Working with interested parties, organize and host training services and workshops to support
 - m) existing workers and emerging youth and indigenous groups in the region
 - n) Organizing and hosting leadership training activities
 - o) Explore the feasibility of establishing a community host and/or ambassador program to assist
 - p) immigrants in the region
 - q) Creating stronger partnerships with urban centres east and north of the HNCEA catchment
 - r) Additional Projects, Ongoing and Upcoming Activities;
- Investment readiness test
 - Sector meetings
 - Ongoing Website Development
 - Broadband Advisory Committee
 - Workforce development
 - Communication

5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

ResIn # 2020-180

Mike Jones

Boris Koehler

BE IT RESOLVED THAT this Council approves the Minutes of July 15, 2020 (Regular), July 22, 2020 (Special), August 5, 2020 (Special) as presented. CARRIED

REPORTS:MUNICIPAL STAFF REPORT'S continued:

- 6. Planning & By-law Enforcement (K. Morris)
 - a. Building Permit Summary - Aug. 10, 2020
 - b. AMO Land Use Planning – course for Councillors – no further action at this time.

7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

a. Surplus Property – 003 07126 (Carter Side Rd & Round Lake)

ResIn # 2020-181 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council declares Roll 5719 000 003 0726 (Carter Side Road & Round Lake) surplus and offers it up for sale via sealed bids. CARRIED

b. Broadband:

i. CENGN - Expression of Interest – Northern Ontario Residential Broadband

ResIn # 2020-182 Boris Koehler Mike Jones

BE IT RESOLVED THAT this Council approves staff to consult the Innovation Centre for options on submitting an Expression of Interest with CENGN for the possibility of a Tower to be located in the vicinity of the Township Office under the Northern Ontario Residential Broadband project providing it doesn't interfere with any future options for broadband service for all of the community. CARRIED

ii. Huron Shores - Community Owned Broadband Network (ICON program) – no further action at this time.

iii. FYI - SSM Innovation Centre Announcement – Broadband Funding - Bell Canada is submitting a bid for the Algoma region (ICON program); includes Plummer Twsp.

c. Ministry of Transportation – expanded types of off-road vehicles on roadways

ResIn # 2020-183 Boris Koehler Mike Jones

WHEREAS with a target date of January 1, 2021 for implementation, the Ministry of Transportation has extended the types of off-road vehicles permitted on-road to two new additional types;

- off-road motorcycles commonly known as dirt bikes, and;
- extreme terrain vehicles, which are semi-amphibious vehicles with six or more wheels, and;

WHEREAS a Municipality may allow these additional types of vehicles on their roadways by updating their current by-law prior to January 1, 2021;

BE IT RESOLVED THAT this Council approves staff to draft amendments to the Township ATV by-law to allow for the new additional types of vehicles. CARRIED

d. Bill 197 Economic Recovery Act; electronic mtg, quorum, proxy voting.

ResIn # 2020-184 Keith Hoback Mike Jones

BE IT RESOLVED THAT this Council approves staff to draft amendments to the procedural by-law to continue the allowance for electronic Council and Committee meetings where;

- a) Quorum definitions for an electronic meeting are laid out, and where;
- b) Proxy Voting is not allowed. CARRIED

e. Office – status discussion – defer to section #15 Hall & Office Status

f. FCM – application for Funding – Asset Management

ResIn # 2020-185 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves staff in consultation with Public Sector Digest to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program and Systems Development in the Township of Plummer Additional.

Further that the Township of Plummer Additional commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' "Municipal Asset Management Program" to advance our asset management program as required under O.Reg. 588/17, AMP Compliance by July 1, 2021 Regulation Requirements, with the CityWide Asset Manager Software Module. We also commit \$4,400.00 from our budget toward the costs of this initiative. CARRIED

ResIn # 2020-186

Boris Koehler

Mike Jones

BE IT RESOLVED that we accept the quote from Public Sector Digest Inc. to provide a Compliant Asset Management Plan and CityWide Asset Management software in the amount of \$44,000.00 conditional on 90% of the cost being covered by funding from Federation of Canadian Municipalities. CARRIED

8. Community Fire Safety: (discussion in closed session)
9. Community Emergency Management Program ~ (M. Jones) – n/a
10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

- a) APH – Use of face masks mandatory – inside spaces
- b) Twsp Face Mask Policy - Clerk read statement from Algoma Public Health.

ResIn # 2020-187

Boris Koehler

Keith Hoback

WHEREAS Algoma Public Health has issued instructions that businesses or organizations that are open (or planning to open) to the public to adopt a mask or face covering policy.

BE IT RESOLVED THAT this council adopts the Mandatory use of Mask or Face Covering Policy for all members of the public and employees who enter or remain in an enclosed public space. CARRIED

12. Recreation ~ (B. Koehler) n/a
13. Tri-Neighbours & Waste Management ~ (B. Koehler)

- a) 2019 Audited Statements

ResIn # 2020-188

Keith Hoback

Boris Koehler

BE IT RESOLVED THAT this council acknowledges and accepts the 2019 Audited Tri-Neighbour's Financial Statements. CARRIED

- b) Minutes: March 11th, May 13th, June 10th, July 14th - reviewed
- c) Amended Schedule #6 and #8 of Tri-Neighbours by-law 2009-01

ResIn # 2020-189

Boris Koehler

Keith Hoback

BE IT RESOLVED THAT this council acknowledges and accepts the amendments to Schedule #6 and Schedule #8 of the Tri-Neighbour's by-law 2009-01. CARRIED

- Main changes of note: no more glass in recycling (no market for it); passenger tires will only be accepted without rims.

14. Cemetery ~ (Keith Hoback)

- a) Minutes Aug 11th

- Special Cemetery Project – mapping, records – Carol Cope is nearing completion of the project.
- Site inspections with staff to occur in early September to identify needs for 2021.

15. Library, Parks & Hall ~ (B. West)

- a) Halls – area rental status & Offices closed/open

ResIn # 2020-190

Mike Jones

Keith Hoback

WHEREAS a number of area Halls are remaining closed either for the remainder of the year or until further notice in response to COVID-19 related matters;

BE IT RESOLVED THAT this council does not rent out the Bruce Station Hall until further notice. CARRIED

ResIn # 2020-191

Keith Hoback

Boris Koehler

WHEREAS a number of area Municipal Offices are remaining closed to the public until further notice in response to COVID-19 related matters, and;

WHEREAS the bulk of Municipal services are able to be provided electronically;

BE IT RESOLVED THAT this council approves the office to remain closed to the public and to continue service by appointment only with the below restrictions strictly enforced;

- ☐ Attendees are to wear a mask upon entry to the building and keep it on for the duration they are in a Municipal Building;
 - o If they cannot wear a mask due to a medical reason, service will be provided in an alternate fashion.
- ☐ Attendees are to answer COVID-19 related screening questions prior to entry to any Municipal building
- ☐ Attendees are to provide contact information for tracing purposes.
- ☐ Only one person will be allowed into the office at a time.
- ☐ Hand sanitizing is required upon entry.
- ☐ 2 metre distancing from staff and others at all times is to be maintained.

AND FURTHER that appointments are only accepted for items that cannot be serviced electronically until further notice. CARRIED

16. Health and Safety ~ (M. Jones) n/a

17. Personnel:

- a) Two Council Vacancy applications received – interviews to be conducted the week of Sept. 8th
 - i. Elaine Ho
 - ii. Kelly Warwick
- b) Cupe Negotiations – (counter proposal sent June 25th – pending response from Cupe)

18. Other:

- a) Perth South – Farm Class Property Rebate Program

ResIn # 2020-192

Mike Jones

Boris Koehler

BE IT RESOLVED THAT the Township of Plummer Additional supports the Council of Perth South in their request that the Province of Ontario undertake a review of the Farm Property Tax Class Rate Program in an effort to find efficiencies and ultimately, develop a less disruptive classification process for Municipalities.

CARRIED

19. UNFINISHED BUSINESS:

20. NEW BUSINESS:

21. DISBURSEMENTS & Financials:

- a) Expenditures July 1- 31, 2020
- b) Monthly Financial Statements

ResIn # 2020-193

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

July 1-31, 2020: General \$152,254.54, Health Centre (June 25, 2020) \$9,227.80, Cemetery \$4,744.37

CARRIED

c) 2019 Audited Financials

Resln # 2020-194

Mike Jones

Keith Hoback

BE IT RESOLVED THAT this Council acknowledges receipt of and accepts the 2019 Township Audited Statements. CARRIED

22. BY-LAWS:

a) City of Sault Ste. Marie – POA renewal Agreement (34)

Resln # 2020-195

Mike Jones

Boris Koehler

Be it resolved that this Council gives three readings and approves by-law 2020-34 being a by-law to renew the Inter-Municipal Service Agreement (POA) with the City of Sault Ste. Marie. CARRIED

b) East Line and Plummer Rd Twin Culvert Agreement (35)

Resln # 2020-196

Keith Hoback

Boris Koehler

Be it resolved that this Council gives three readings and approves by-law 2020-35 being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Karhi Contracting for the replacement of culverts on East Line and Plummer Roads as tendered. CARRIED

23. NOTICE OF MOTIONS24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)25. CLOSED SESSION: to move to the end of the meeting with consensus of Council (to after Confirmatory by-law.).26. CONFIRMATORY BY-LAW

Resln # 2020-197

Mike Jones

Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-36, being a by-law to confirm the proceedings of the meeting(s) held prior to and on August 19, 2020. CARRIED

25. CLOSED SESSION: Identifiable individual

Resln # 2020-198

Mike Jones

Keith Hoback

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:58 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2): Personal matters about an identifiable individual, including municipal or local board employees. CARRIED

Resln # 2020-199

Boris Koehler

Mike Jones

BE IT RESOLVED THAT this Council returns to open meeting at 8:10 pm. CARRIED

27. ADJOURNMENT:

Resln # 2020-200

Keith Hoback

Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at 8:11 pm to meet again on September 16th, 2020 or at the call of the Mayor. CARRIED

Mayor – Beth West

Clerk-Treasurer- Vicky Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

ICON – Improving Connectivity for Ontario

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

POA – Provincial Offences Act

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

POA – Provincial Offences Act

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

Resln – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township